



सर्वे भवन्तु सुखिनः  
सर्वे सन्तु निरामया!!

**ARTICLES OF ASSOCIATION  
OF  
INDIAN MEDICAL ASSOCIATION BRANCH ETAWAH**

1. These articles may be called the Articles of Indian medical association branch Etawah, hereinafter, may also be referred to as the Branch Constitution.
2. **Definition:**
  - (a) In these Articles, unless there be something in the subject matters or context inconsistent therewith :
  - (b) The Branch or Association means Indian Medical Association Branch Etawah
  - (c) IMA means Indian Medical Association, UP State and National Headquarters, unless specified.
  - (d) The Office means registered office of the IMA branch Etawah.
  - (e) Month means a calendar month.
  - (f) Words importing the singular number include the *vice-versa*.
  - (g) Words importing the masculine gender also include feminine gender.
  - (h) The Register means the register of members to be kept pursuant to the Association.
  - (i) Member means all the members of the association except Honorary member.
  - (j) Physician includes surgeon and person having MBBS or equivalent Degree registered with Medical Council of India./Provincial Medical Council, in accordance with the MCI Act 1956.
  - (k) Dental surgeon means the person who possesses the degree of BDS from a recognized institution and registered with Indian Dental Council/Provincial Dental Council.
3. The provisions of these Articles shall govern and apply to all the activities of the Branch .

4. **Membership:**

Membership in this association shall be open to all Physicians and Dental surgeons who reside and/or practice in the territorial area of Etawah.

**(a)Membership Category:**

**Life Members:** Shall consist of members who make one- life time dues payment of the amount set by the executive body.

**Annual members:** Shall consist of members who paid dues annually the amount set by the executive body.

**Associate Members:** Any dental surgeon of Etawah, who pays dues annually the amount set by the executive body, till such time as a duly recognised Dental Association is formed in Etawah,whereafter, all reference to Associate Members shall stand nullified.

**Honorary Members:** Membership conferred to a person by the executive committee of IMA Branch Etawah after due discussion in a general body meeting to exceptional individual in recognition of contribution in the field of public health.

**(b)Membership term:**

Except life/honorary members. the membership term will be from **1<sup>st</sup> October to 30<sup>th</sup> September** of the following year.

**(c) Membership Removal :**

(a)Any physician or dental surgeon whose license to practice in medicine or dentistry has been revoked by Medical Council of India/Provincial Medical Council/Indian Dental Council /Provincial Dental Council.

(b)Any Physician or Dental surgeon who did not deposit his membership dues for three consecutive years. In this regard decision of the executive body shall be final.

(c)Any physician or dental surgeon who deliberately violates the provisions of aims and objectives of this Association. In this regard decision of the executive body shall be final.

(d)On voluntarily resignation letter by the member addressed to honorary president .

5. **Composition of the branch:**

(a)The branch shall consist of members of association who reside and/ or practice in the area of Etawah and whose names are duly approved by the executive body on the application on a prescribed form.

(b)The branch shall maintain a register of all its members which shall correspond with the application form submitted by the Physician and Dental surgeon for membership.

(c)All additions, deletions and transfer of member shall be recorded in this register under intimation to IMA.

(d)The branch on formation shall function as per article of Association. as adopted by executive committee and submitted along with memorandum of Association for its registration under societies registration Act 1860.

6- **Office bearer and management:**

(a)The office bearer of the association shall be elected every two years and shall consist of:

1- The Honorary President

2-The HonoraryVice-President (male) one

3-TheHonoraryVice-President(female)one

4-The Honorary Branch Secretary

5-The Honorary Finance Secretary

6-The Honorary Members of central council

7-The Honorary Members of state council

(b) The affairs of the association shall be managed by the executive committee consisting of all office bearers including other members nominated by office bearers during the course of annual election. The total number of the nominated members shall not be more than 10% of the total number of branch members. The quorum of the executive committee shall be five including Honorary President and Honorary Branch Secretary.

(c) The executive committee shall act on behalf of Association and shall be vested of the power of general management. It shall meet regularly and at periodic interval.

(d) It shall oversee the financial management of the branch and authorize payments and / or disbursement of funds for the activities of the branch as decided by the Association from time to time.

(e) The executive committee may appoint committees for the activities and functions, organized by the Association and shall express views on behalf of the Association as and when asked by the IMA.

7. **Election of office bearer and executive committee:**

(a) Office bearers and members of the executive committee shall be elected every two years from amongst the life members only at the general body meeting as per schedule decided by executive committee, through a process of calling for nomination by a fixed date, scrutiny of nomination and thereafter giving time to valid nominees to withdraw nomination if they like and later fixing a date for election where all members except Associate and Honorary members in good standing and with dues clear shall be allowed to vote by secret ballot the whole process shall be completed by 30th Sept.

(b) A five member committee to look after the maintenance of IMA bhawan should be nominated every two years by the executive committee. The honorary President shall be its ex-officio chairman and the decision of this committee shall be binding.

(c) The President and Branch Secretary cannot hold office for more than two consecutive terms.

8. **Duties of office bearers:**

**Honorary President:**

(a) He shall preside over all meetings and shall be *ex-officio* chairman of all committees.

(b) He shall control and guide the affairs of the branch and interpret these rules and by-laws, his decision shall be final.

(c) He shall have a casting vote in case of equality of voting on any account.

**Honorary Vice President:**

He shall assist the Honorary President and shall act on his behalf in his absence.

**Honorary Branch Secretary:**

(a) He shall keep membership record all registers, and documents of the branch.

(b) He shall act under the guidance of President and/or executive committee and be responsible for the day to day administration of the branch.

(c) He shall carry out all correspondences on behalf of the branch and comply with the essential requirements in relation to IMA.

(d)He shall pass all expenditure and bills and operate bank account along with Finance Secretary.

(f)There shall be a website of this branch and the Honorary Branch Secretary shall be responsible for the maintenance of website.

(g) Any other duty/responsibility assigned by the general body.

(h)He shall be the overall in-charge of all the offices of IMA Branch Etawah.

**Honorary Finance Secretary:**

(a)He shall maintain accounts of the branch; operate bank account jointly with Honorary Branch Secretary and in his absence the Honorary President.

(b)He shall invest and disburse funds as approved by the executive committee through the Honorary Branch Secretary.

(c)He shall help raise finances for the branch by collecting subscription, donations from public, business houses, various schemes of Government, etc.

(d)He shall prepare quarterly /half-yearly statement of account and get them audited as per decision of executive committee.

(e)He shall file taxes in a timely manner and transfer the account to the incoming Finance secretary within 30 days of the appointment.

**Meetings:**

(a)Ordinarily business meeting of the Association should be held once in a month.

(b)Extraordinary meeting could be held on such other occasions as the executive committee or the honorary secretary with the concurrence of the President thinks fit.

(c)The annual general meeting of the association shall be held every year before 31st December to receive annual report of working of Association, the audited account for going year, approval of upcoming year budget and other important business that may come up.

Notice of this meeting along with agenda should be submitted to the members at least seven days before the date fixed for meeting.

(d)Amendment to the Articles of Association shall be made at the annual general meeting of the branch provided the members of executive committee give a due notice atleast one month in advance. Quorum shall consist of 33 % of the total number of the branch members.If there is no Quorum, the meeting shall be adjourned and reconvened not earlier than 7 days under the same agenda where no Quorum shall be mandatory. Such amendment shall come in force only after being passed by the three fourth majority of the members present during the meeting.

**Dissolution:**

The Association shall use its funds only to accomplish the objectives and purposes specified in the memorandum of Association and no parts of the funds shall be distributed to the members of the Association .On dissolution of the Association any funds remaining shall be distributed to one or more generally recognized and qualified charitable, educational or philanthropic organization to be selected by the executive committee in consultation with the members.

(b)The Association should only be dissolved after the approval of three fourth majorities of the total members of general body.